

**Oxhill Parish Council**  
**Minutes of a Parish Council Meeting**  
**Held Tuesday 8<sup>th</sup> July 2025 at 7.30pm**  
**in The Village Hall**

Councillors Present

Cllr Robertson (Chairperson), Cllr Hobill, Cllr Rivers-Fletcher and Cllr Shepard

Mrs C Coles (Parish Clerk), County Cllr C Mills (arrived after another meeting) and one villager

**25/48. Apologies for absence**

District Cllr M Littlewood (personal)

**25/49. Co-option of new Councillor**

Following the recent resignation, Jon Mercer was co-opted onto the Parish Council. Proposed by Cllr Rivers-Fletcher and seconded by Cllr Shepard. Jon signed the Acceptance of Office form and will complete a Register of Interest form. He was welcomed onto the Parish Council.

**25/50. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

Cllr Hobill declared an interest in item 25/55, 25/01125/COUQ, Change of use of two barns to four dwellings, including necessary building works at the barn adjacent to Stonecroft House.

**25/51. To approve and sign the minutes of the meetings held on 30<sup>th</sup> May 2025**

The minutes of the last two meetings were approved and signed as a true and accurate record.

**25/52. Public Participation Session**

A villager asked if there was an update to the defibrillator runner scheme. The Parish Clerk had invited the Shipston First Responders to a meeting but not heard back. Tysoe were setting up a scheme but the Parish Council do not have an update of how the scheme is running.

*Action: Cllr Shepard to chase Shipston First Responders and speak to Tysoe about their scheme. The Parish Clerk to make this a future agenda item.*

**25/53. To receive a report from the County and District Councillors**

The report from County Cllr Mills included the following main points:

Social care/direct payments, Warwickshire's Children's disability and additional needs register, Centres support local families, Childhood immunisation, Help shape Autism support in Coventry and Warwickshire, Household Support Fund, Does your child need to change school in September, Have your say on local transport services, HAF, Pay and Display machine scams (fake QR codes when parking) and County Councillor Grant Fund (which close on 20<sup>th</sup> July 2025).

The report from District Cllr Littlewood including the following main points:

Private Management Companies operating Public Open Spaces, Flood Alleviation Schemes and Estate roads, Local Government Reorganisation and Devolution, South Warwickshire Local Plan (SWLP) and Ellen Badger Hospital.

Both reports are available to read on the village website [www.oxhillcommunity.co.uk](http://www.oxhillcommunity.co.uk).

**25/54. To discuss the emptying of waste bins**

There are three waste bins which should be emptied weekly. The one on the layby seems to get missed and is full again. It does get used more by drivers who pull in to park.

*Action: The Parish Clerk to speak to SDC.*

**25/55. To receive an update on planning**

- 25/01125/COUQ, Change of use of two barns to four dwellings, including necessary building works at the barn adjacent to Stonecroft House. This was a notification for prior approval and not a formal planning application.
- 25/01587/TREE, Cut back trees, no longer impede use of the road. T1 - Ash - Crown Lift roadside to 5 metres T2 Damson - Take back to the kerb T3 - Holly - Take back to the kerb T4 - Cherry - Crown lift to 5 metres T5 - Fir - Crown lift to 5 metres - take back to the kerbside at the Old Church House, Main Street. It was agreed to write no objection.  
*Action: The Parish Clerk to respond to SDC.*

**25/56. Financial Report**

*The following payments were approved under statutory powers:*

£300.00 to Zurich Insurance \*

£23.00 to Parish Clerk (SLCC membership)

\*The insurance premium has doubled due to the old insurance premium no longer being available. The Parish Clerk contacted another company to get a quote but Zurich are still competitive.

*To discuss the transfer of money from the Community Account into the Deposit account*

It was agreed to move £13,000.00 from the Community Account into the Deposit Account to continue earning interest each day. The Chair gave some background to new Councillors on the level of reserves currently being held. Money has accumulated over time to purchase a village asset. The land has a restrictive covenant on it. The covenant would not apply if the Parish Council purchased the land to protect it. The discussions are currently on hold.

*Action: The Parish Clerk to action the transfer of funds.*

**25/57. Councillors Reports**

Cllr Shepard reported that some trees planted for the Silver Jubilee have dead branches.

*Action: The Chair to speak a local tree surgeon.*

Cllr Rivers-Fletcher gave the following update. Speeding continues to be a problem and it took a while to hear back from Warwickshire County Council (WCC). The county view is that VAS signs do not work although other villages have them. A speed survey has not been done in a while and would cost £130.00. The survey would be in place for seven days, 24 hours a days and record different data.

*Action: Cllr Rivers-Fletcher to make contact with Mr Rogers, Localities Officer at WCC and arrange a speed survey for September/October time.*

New Councillors have shown an interest in planning training.

*Action: The Parish Clerk to check the WALC website.*

**25/58. To note next meeting date and time**

9<sup>th</sup> September 2025 at 6.30pm (earlier start time). Cllr Mills gave his apologies for this meeting. The third Tuesday night may be considered for 2026 so that Cllr Mills can attend. The Parish Clerk to check if the village hall is free.

There being no other business the meeting closed at 8.20pm.